



# American Driving Society

## Technical Delegate Report CDE, HDT and ADT Competitions

**Directions:** Technical Delegates must complete this form within 14 days of the competition and return a copy to the ADS office and to the event organizer. Use an extra sheet if necessary to further explain any issue.

Event: \_\_\_\_\_ Dates: \_\_\_\_\_

Organizer(s): \_\_\_\_\_

1. List any changes/additions to what was listed in the Omnibus:  
\_\_\_\_\_

2. Were officials hired after Omnibus publication licensed to officiate in the capacity hired?  Yes  No

3. List any learners: \_\_\_\_\_

4. Were all waivers and entries signed?  Yes  No

If not, what action was taken? \_\_\_\_\_

5. How many entries actually competed?

Training \_\_\_\_\_

Preliminary \_\_\_\_\_

Intermediate \_\_\_\_\_

Advanced \_\_\_\_\_

Total: \_\_\_\_\_

6. Was stabling available on time?  Yes  No

7. Was stabling adequate for the event?  Yes  No

Comments on stabling? \_\_\_\_\_

8. Did the office open on time and maintain a posted schedule during the event?  Yes  No

9. Were competitor packets complete and ready as scheduled?  Yes  No

10. Were clipboards done and available for the briefings?  Yes  No

11. Were emergency numbers posted clearly?  Yes  No

12. Was the ADS banner prominently displayed?  Yes  No

13. Was scoring timely and done correctly?  Yes  No

14. Was the scoreboard displayed so that competitors could easily read it?  Yes  No

15. Was food available on the grounds?  Yes  No

If not, was information readily available on where to go for meals?  Yes  No

16. Who did the volunteer briefings?

Dressage scribes and gate persons: \_\_\_\_\_

Hazard judges: \_\_\_\_\_

Marathon timers: \_\_\_\_\_

Cones pushers and gate persons: \_\_\_\_\_

Other: \_\_\_\_\_

17. Were emergency personnel on call or on the grounds for:

- Dressage  On call  On Site  
Marathon  On call  On Site  
Cones  On call  On Site

18. Was the veterinarian on call or on the grounds for:

- Dressage  On call  On Site  
Marathon  On call  On Site  
Cones  On call  On Site

19. Were any rule variances allowed during any phase of the competition?  Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_

20. Were there any issues that delayed or changed the competition schedule?  Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_

21. Were there any weather conditions that affected the competition?  Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_

22. Any incidents needing assistance from a Veterinarian or emergency personnel?  Yes  No

(attach incident report for each incident and list here) \_\_\_\_\_  
\_\_\_\_\_

23. Were there any outstanding efforts made by volunteers during this event?  Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_

24. Were there any problems relating to volunteers at this event?  Yes  No

Explain: \_\_\_\_\_  
\_\_\_\_\_

25. List major positive features of this event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

26. List any areas that require correction or attention: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

27. List any comments from competitors, volunteers or officials: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Technical Delegate: \_\_\_\_\_ Date: \_\_\_\_\_

Click here to Email form to ADS: