

AMERICAN DRIVING SOCIETY EXECUTIVE COMMITTEE MINUTES
July 15, 2010

President Jim Keathley opened the meeting at 7:00 PM CDT.

Present were Executive Committee members Jim Keathley, Pat Cheatham, Bill Lawson, Ann Davis, Mary Jo Stockmen, Tom Knickers, Susan Koso, and Executive Director Susie Koos Acker. Also present were guests Simon Rosenman, Debbie Banfield, and Larry Denny.

Combined Driving Committee Chair Report

Tom Knicker, Combined Driving Committee Chair, reported on these projects:

- 1) Rule change proposals are complete, including VSE standardized cone setting and VSE speeds. They will be on the website.
- 2) Committee is working on a certification program for course design in conjunction with the LOC and the Event Standards Committee. Marc Johnson has submitted a program. In response to concerns by members of the Executive Committee on additional costs to the ADS organizers, Mr. Knicker stated that the committee wants to turn the course into a Webinar Format so that those interested in getting a license can do so inexpensively, perhaps then donating some of their time to the organizers to minimize costs.
- 3) A rule change proposal is being made to give more flexibility to the location of the judges on the CDE marathon course.
- 4) The committee intends to finish a revised organizers kit by the end of July.

Driving for the Disabled Committee Chair Report

Debbie Banfield, Driving for the Disabled Committee Chair, made these points in here report:

- *Disabled drivers sometimes have problems with the USEF, while the ADS makes accommodations.
- *Disabled drivers need to be better identified when they take vehicles out on course, perhaps a flag
- *The committee will be working on proposed changes to the ADS entry form to better identify the specific needs of a disabled driver
- *Want to keep all accommodations at a local level

Rules Committee Chair Report

Simon Rosenman supplied a written report on the activities of the committee (see attachment).

During the meeting, he reported that the committee has been working on a tracking system for rule change proposals that have been submitted, and wants to present the Rule's Committee's recommendations on how to ensure we document submissions, what action (if any) the appropriate Technical Committee took, and the final recommendation on each suggestion. Most important in the process is an easily identifiable audit trail. A discussion followed his report, including how to appropriately handle proposals that are not supported by a particular technical committee.

Pat Cheatham moved that the Board accept the amendment process for rule change as outlined in the Rules Committee Report of July 15, 201. Bill Lawson seconded it. After a discussion, the motion passed with no dissent and one abstention from Susan Koso.

Mary Jo Stockman suggested that the new amendment process be put into the ADS Policies and Procedures, and all agreed that this was an excellent idea.

Following this discussion, Mr. Rosenman asked to address the Committee as Executive Director of Drive Canada:

- 1) He reported updates on Drive Canada organizational structure changes, that it is no longer is a national organization, but a part of Equine Canada. Pat Cheatham suggested that this would be an excellent article for the Wheelhorse, and Mr. Rosenman agreed to write it.
- 2) Equine Canada, responsible for licensing Canadian officials, has asked for an official letter from ADS regarding the credits and test marks for the Canadian licensed officials attending the Super Clinic. The ADS Executive Director and the LOC, Chair Dana Bright, agreed to work together to generate an official letter to Equine Canada on behalf of the seven Canadian officials.

Report from the Special Webinar Committee

Larry Denny reported on two proposals being made on legal language for: 1) Presenter Agreement; and 2) A document that needs to be signed by those viewing the webinar, a release form which includes acceptance of the terms and conditions. He stated that these were the committee suggestions but the ADS should have legal advice before approval by the ADS Board of Directors.

Publications Group

Pat Cheatham said that the publication group was a working group that provides oversight for the ADS publications. The publication activities this last month included work on The Whip, the Wheelhorse, Discoverhorses.com articles, and the Buyer's Guide.

Regarding the Buyers Guide, Mr. Cheatham reported that the publication is now entirely paid for by advertising. There was a discussion of how to distribute the Buyers Guide at the ADS WEG booth. ***Pat Cheatham moved that the ADS sell this publication for \$2.00 to include the sales tax. Bill Lawson seconded it. After a discussion, the motion passed with no dissention.***

Executive Directors Report

Susie Koos Acker reported on the progress for the design of the WEG booth. A draft had been sent to both the WEG Committee and the Marketing Committee, and the office got agreement from both committees. The target date for completion is the Iron Horse CDE in Caledonia, Ill., July 30-August where the booth will be used for a trial run.

Approval of the Minutes

Susan Koso moved approval of the Executive Committee minutes of July 8, 2010. The motion passed with no dissention and one abstention from Tom Knicker who was not available for the July 8 meeting.

With no further business the meeting was adjourned at 9:15 PM CDT.

Submitted by: Ann Davis, ADS Secretary

Date: July 21, 2010

Next meeting is July 29, 2010 at 7:00 PM CDT. Chair Mary Jo Stockman of the Governance Committee will be making her report.

Rules Committee Report to ADS Executive Committee

July 15, 2010

The Rules Committee met on July 13, 2010 in accordance with step 3 of the Amendment Process. Previously all suggestions had been reviewed by the appropriate technical committees and returned to the Rules Committee with notations of "Supported", "Not supported" or "Tabled for further discussion".

The Rules Committee believes the amendment process must be effective, efficient, fair, respectful, accountable and transparent. To achieve these goals we must have an easily identifiable audit trail, starting with the receipt of all suggestions, includes evidence of adequate technical committee input and member review, and additional review prior to final recommendations submitted for Board approval.

There have been past concerns expressed by some proponents (suggestors) that their efforts have been ignored or have been quashed by individuals or committees. While some tech committees are diligent about responding to proponents more than others, we must recognize we are all volunteers in this process and some submissions may not receive the attention or follow up deserved. Thus a tracking system is required to prevent honest effort from falling through cracks and to eliminate any needless repetition or resubmitting work for lack of reason and record.

In concert with the foregoing a copy of the proposed preface to the document to be posted is included below (in green ink) for your comment.

This year there were 99 suggestion groupings received, coming from individual members, officials at SuperClinic sessions and the technical committees resulting in 78 Rule Change Proposals with 15 suggestions not going forward and 6 being withdrawn by their proponents during the process.

After detailed discussion at the Rules Committee meeting on presentation format, and having the opportunity to address the Executive Committee on July 15, we would like approval to proceed on the following basis:

1. A proposal be placed before the membership to comment on a plan to remove annual publishing of all the Driven Dressage tests within the Rulebook; being replaced by a new publication with a suggested name of the *Driven Dressage Handbook*. The advantages are: Rulebook will be published in one volume; reduced mailing costs and simplifying home printing; the *Handbook* could be a new revenue stream. With all tests accessible on the website there is no need to publish all the tests every year within the Rulebook.
2. That the complete document be posted for review displaying all the suggestions in Rulebook Article order, clearly identifying:
 - RCPs going forward;
 - Suggestions that have not been support with reference/reason; and
 - Those withdrawn by the proponent after the process has begun.
3. That the document be posted on the ADS website Rulebook page with notice and deadline to comment publicized in the Wheelhorse and on the website.

Respectfully submitted,
Simon Rosenman, Chair.

NOTICE TO READER:

This document contains change suggestions and proposals. NONE are in effect until approved by the Board of Directors. This is the review process. Every member has the right to comment on any suggestion or proposal in the document by August 31, 2010. All comments will be considered before final recommendation is made to the Board of Directors in October.

Suggestions for revisions to each article are grouped and assigned a control number for easy reference. The rule is quoted as it appears in the 2010 Rulebook – then suggested additions and changes are underlined, deletions in

strikethrough, both appearing in red ink.

The tracking information is located following the rule indicating the reference number on the left column, date received, proponent, stated reason, history and action taken to date.

NOTE: Tracking numbers for Rule Change Proposals "RCP" supported for 2011 revisions have been approved in principle by the applicable technical committees. Other suggestions that are not supported at this time are labeled "S" may require further research or have been deemed as not being in the best interest to move forward at this time by the appropriate technical committee. "X" indicates the suggestion was withdrawn by the original proponent.

For those printing the document, it will reproduce on a black and white or color printer. This document is published in Adobe pdf to preserve the formatting and illustrations, and will print on standard letter size paper, with 2 rulebook pages per sheet, in actual type size of the rulebook page.

Corrections for typographical and grammatical errors and simple housekeeping in the 2010 edition have been identified and will be corrected. Unless the meaning changes or clarification is required, that article is not necessarily included in this document.

In the Combined Driving section you may note some spelling or grammatical errors in the original FEI text (normal font). ADS quotes FEI rules verbatim, and forwards concerns to the FEI for amendment. ADS exceptions to FEI rules are differentiated within each FEI article by the use of italics and blue ink (unless superseded in red indicating change, addition or deletion to the ADS text).

Members wishing to comment on any of the proposed changes may correspond by e-mail to the ADS office at: rules@americandrivingsociety.org

Or by mail to:

*Rules Committee,
American Driving Society
Box 278
Cross Plains, WI
53528*